



Patient Responsibility and Confidentiality

Your Insurance does not Always Pay for Everything

It is the responsibility of the patient to determine whether services rendered at this clinic are covered by your particular insurance plan. Individual plans, even within the same company, vary tremendously. This office **does not** verify insurance benefits. It is **strongly recommended** that each patient call their insurance carrier and have their benefits clarified to them including but not limited to – applicable co-pay, co-insurance, deductibles, # of visits, pre-authorization needed, etc. For your convenience, we will provide you with an Insurance Verification Form to help with this process. We will bill your insurance for you. However, the patient is required to provide the most correct and updated information regarding insurance. Every effort is made to be respectful of your financial limitations and to assist you. If the visit is billed to insurance, and not covered, you will be responsible for the visit fee at the full rate.

Patients may incur, and are responsible for payment of additional charges, if applicable. These charges may include:

- Charge for returned checks
- Charge for missed appointments without 24-hours notice (\$100 missed visit fee, or cost of the visit, whichever is less)
- Unpaid balances past 90 days may be assigned to a collection agency. Accounts assigned for collection are assessed the balance, plus collection and/or attorney fees and MUST be settled directly with the collection agency.

At In Tune Healing Arts, I am committed to practicing the best medicine available, which sometimes includes therapies, labs, etc. not covered by your insurance. Every effort is made to obtain your consent prior to incurring such charges.

I accept financial responsibility for services rendered at this clinic.

Signature

Date

Permission to leave voice mail on your answering machine?

I respect your privacy, yet there are times important information may need to be relayed to you via phone. In some cases, your standard contact numbers are not appropriate for this type of information.

Do you have a phone number where we can leave private information, such as lab results?

Phone

Signature

Date

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